

*Norwin S. and Elizabeth N.*  
**BEAN FOUNDATION**

**Annual Report 2008**

## About the Bean Foundation

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### *History*

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Norwin S. Bean was born in Manchester, New Hampshire in 1873 and was graduated from the Massachusetts Institute of Technology with a degree in electrical engineering. He served as Treasurer and Chief Executive Officer of Manchester Savings Bank and was a prominent business and civic leader. His charitable activities included the Manchester Community Chest, Family Service Society, the Institute of Arts and Science and the Currier Gallery.

Elizabeth N. (Nichols) Bean was born in Amherst, New Hampshire and was a member of the Amherst Congregational Church. She was active in many charitable organizations, including the Amherst Visiting Nurse Association and Amherst Historical Society. The Bean Foundation began operations upon her death in 1967.

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### *Governance*

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The Bean Foundation is governed by two Senior Trustees who serve fifteen-year terms and three Term Trustees appointed for a three-year term. The Board of Trustees makes the final decision on all grant applications. They also oversee the Foundation's investment portfolio, currently managed by Goldman, Sachs & Co.

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### *2008 Board of Trustees*

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#### SENIOR TRUSTEES

Thomas J. Donovan  
William G. Steele

#### TERM TRUSTEES

Lisa DiBrigida  
Sue Stitt  
David Scannell

#### TRUSTEE EMERITUS

Nury Marquez

#### TRUSTEE DESIGNATE

Selma Naccach-Hoff

### **2008 Grants**

The Norwin S. and Elizabeth N. Bean Foundation makes grant awards to nonprofit organizations and public agencies working in arts and humanities, education, environment, health, human services and for public benefit in the communities of Manchester and Amherst, New Hampshire. In 2008, the Foundation made grant awards totaling \$608,901 to forty-three organizations. Nine public schools received funding totaling \$2,969 through the Education Enhancement Fund.

Six arts and humanities organizations received support from the Bean Foundation in 2008. These projects ranged from supporting the Manchester Community Music School's new music therapy program to assisting in funding the installation of a cushioned floor specifically designed for dance in the rehearsal rooms of the United Arts Center at the Palace Theatre. A grant to the Majestic Theatre supported hiring of a consultant to help the board develop a strategic plan and the Concord Community Music School received support for their *Music in the Community Initiative*, which serves children, teens and adults in Manchester.

Of the six grants awarded in the health field, two were capital gifts which helped Child Health Services to renovate and the Manchester Community Health Center to relocate in order to increase service capacity. The others ranged from helping to continue services to at-risk, linguistically isolated families from minority communities through the "Bright Start" program, to expanding HIV/Aids testing to Latina and African women, and strengthening management at Pastoral Counseling Services.

In Education, Breakthrough Manchester, formerly Summerbridge, received support in measuring student academic improvement, Emerging Leaders in Communities of Color received a grant to help create income necessary to become sustainable, and the New Hampshire Historical Society received an award to provide state history programming to approximately 1600 students in Manchester.

In 2008, the largest number of grant awards continued to be in Human Services. Four affordable housing and shelter organizations in Manchester received the third year of core support at \$20,000 each, based on meeting self-defined strategic goals. The Somali Development Center and New American Africans both received grant support to strengthen their organizations, thereby increasing their capacity to help refugees and immigrants integrate into their new country. Child and Family Services received support to build a new Transitional Living Facility for Teens and renovate the current Teen Services Center, and the Manchester Community Resource Center was able to install a vertical platform lift to make its facility accessible to all program recipients.

Two of the awards in the category of social/public benefit went to nonprofits in Amherst. Funding was awarded for repairs to the Community Building of Elizabeth Bean’s former church, the Congregational Church of Amherst. Support was granted for a six month pilot transportation service for residents of the Souhegan region to Nashua, NH, for medical appointments and care.

The Bean Foundation has received NH Charitable Foundation contract support for administration and grant review since the 1970s. In recent years, the NH Charitable Foundation determined that the contract role no longer met their strategic priorities and, after meeting with Bean Foundation Trustees, it was agreed that the Bean Foundation would transition out of the contract relationship by the end of 2008. In February, Kathy Cook was hired by the Bean Foundation as its new grant manager and the foundation’s office was moved to 40 Stark Street in Manchester. The NH Charitable Foundation offered support throughout the transition and the two organizations look forward to continued cooperation and collaboration.

The 2008 Annual Meeting of the Norwin S. and Elizabeth Bean Foundation was held at Child Health Services, where a large group of non-profit leaders, former Trustees, and representatives of other area foundations heard Anna Thomas of the Manchester Health Department give a presentation on Manchester’s health care needs and future plans titled, “Believe in a City.”

### 2008 Grant Awards

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#### *Arts & Humanities*

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<b>Bedford Youth Performing Company</b>	<b>\$ 5,000</b>
Bedford, NH	
To support expansion of the Circle-of-Giving to a year-round program	
<b>Concord Community Music School</b>	<b>\$ 10,000</b>
Concord, NH	
To support the <i>Music in the Community Initiative</i> partnerships that serve children, youth and adults in Manchester	
<b>Majestic Theatre Trust</b>	<b>\$ 3,000</b>
Manchester, NH	
To support the hiring of a consultant to conduct a full-day board retreat and develop a long-range strategic plan for the organization	
<b>Manchester Community Music School</b>	<b>\$ 15,000</b>
Manchester, NH	

To support the music school's new music therapy program	
<b>Opera, NH</b>	<b>\$ 5,000</b>
Manchester, NH	
To help bring two productions to the Palace Theatre	
<b>Palace Theatre Trust</b>	<b>\$15,000</b>
Manchester, NH	
To support the installation of a cushioned floor specifically designed for dance in the rehearsal rooms of the United Arts Center	
<b>Arts &amp; Humanities Totals:</b>	<b>\$ 53,000</b>

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*Education*

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<b>Bean Education Enhancement Grant</b>	<b>\$10,000</b>
Manchester, NH	
To fund requests from Manchester and Amherst educators for creative educational projects	
<b>Breakthrough Manchester</b>	<b>\$10,000</b>
Manchester, NH	
To support student assessment for rising 6th through 9th graders, along with helping to achieve measurable improvements in writing skills and providing academic, service, and leadership opportunities for specific students	
<b>Child Advocacy Center of Hillsborough County</b>	<b>\$11,500</b>
Manchester, NH	
To support the Outreach and Education Program at the Manchester site.	
<b>Emerging Leaders in Communities of Color</b>	<b>\$12,000</b>
Campton, NH	
To allow ELCC to create the income necessary to achieve sustainability	
<b>EXCEL Program at UNH at Manchester</b>	<b>\$ 5,000</b>
Manchester, NH	
To offer 15 English learning middle school students an intensive five week Summer study and college orientation at UNH Manchester	
<b>New Hampshire Historical Society</b>	<b>\$ 5,000</b>
Concord, NH	
To provide history programming to approximately 1,600 students in the city of Manchester	
<b>The RSEC Academy</b>	<b>\$ 3,000</b>
Amherst, NH	

To support the continued implementation of the Positive Behavior Intervention Strategies Program in this alternative middle/high school for students with severe learning disabilities

**UNH Cooperative Extension Service** **\$ 5,000**  
Durham, NH  
To fund the New Hampshire Common Ground Project

Education Totals: \$61,500

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*Environment*

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**Audubon Society of New Hampshire** **\$20,000**  
Concord, NH  
To help the organization sustain key programs at the Massabesic Center while the organization retools the way it provides environmental education to the community.

Environment Totals: \$ 20,000

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*Health*

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**Child Health Services** **\$15,000**  
Manchester, NH  
To increase service capacity to allow 200-300 additional children access to primary health care services

**Manchester Community Health Center** **\$50,000**  
Manchester, NH  
To fund capital expenses associated with relocating all aspects of the Manchester Community Health Center to 145 Hollis Street

**New Hampshire Minority Health Coalition** **\$15,000**  
Manchester, NH  
To continue to provide services to at-risk, linguistically-isolated families from minority communities through the "Bright Start" Program

**Pastoral Counseling Services** **\$ 8,000**  
Manchester, NH  
To support the hiring of a part-time Practice Manager

**Planned Parenthood of Northern New England** **\$25,000**  
Manchester, NH  
To expand HIV/AIDS prevention and testing outreach education to Latina

and African women 25 years and older in the Manchester area

**UNH Office of Sponsored Research** **\$30,000**  
Durham, NH  
To fund the third year of the work of the NH Citizens Health Initiative

Health Totals: \$143,000

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*Human Services*

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**Bonnie CLAC** **\$12,500**  
Lebanon, NH  
To pilot a volunteer program to supplement Bonnie CLAC's fulltime client consultant in Manchester, NH

**B.R.I.N.G.I.T!** **\$25,000**  
Manchester, NH  
To support a program that targets immigrant and refugee children through soccer and dance and their parents through English classes.

**Child and Family Services of NH** **\$50,000**  
Manchester, NH  
To support building of a new Transitional Living Facility for teens and renovation of the current Teen Services Center

**Copper Cannon Camp** **\$ 4,500**  
Franconia, NH  
To help fund the four programs for teens at this free camp for low income children

**Families in Transition** **\$20,000**  
Manchester, NH  
For core operating support, including support for its Family Willows Project on South Beech Street

**Future Planning Networks** **\$ 3,000**  
Concord, NH  
To fund an outreach training event for new facilitators

**Manchester Community Resource Center** **\$10,000**  
Manchester, NH  
To support purchase and installation of a vertical platform lift to make its facility fully accessible to all program recipients

**MaxImpact Institute** **\$ 5,000**  
Manchester, NH  
To support this organization in collecting donations of supplies from businesses

for distribution to schools, non-profit organizations and to low-income individuals

<b>Media Power Youth</b>	<b>\$14,000</b>
Manchester, NH To support the research, development and delivery of media/health education training, presentations, workshops, and camps for providers of services to underserved populations	
<b>New American Africans</b>	<b>\$12,000</b>
Manchester, NH To help African refugees in their integration efforts by providing them numerous supportive services	
<b>New Hampshire Food Bank</b>	<b>\$10,000</b>
Manchester, NH To support its food distribution program which is experiencing a decline in donations and an increased demand for food	
<b>New Horizons for New Hampshire</b>	<b>\$20,000</b>
Manchester, NH For core operating support, including developing a multi-year strategic plan	
<b>NeighborWorks Greater Manchester</b>	<b>\$20,000</b>
Manchester, NH For core operating support	
<b>Somali Development Center</b>	<b>\$30,000</b>
Manchester, NH To build the capacity of the Somali Development Center by hiring a part-time development consultant, increasing the salary of the Executive Director and increasing the hours of the part-time Social Service Coordinator	
<b>The Way Home</b>	<b>\$20,000</b>
Manchester, NH For core operating support	
<b>YWCA of Greater Manchester</b>	<b>\$11,090</b>
Manchester, NH To support the training of facilitators to lead parent education and support groups and to begin a co-parenting program at the YWCA Visitation and Exchange Center	
<b>Human Services Totals:</b>	<b>\$267,090</b>

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*Public/Society Benefit*

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<b>American-Canadian Genealogical Society</b>	<b>\$10,000</b>
Manchester, NH To improve energy efficiency and reduce operating costs of the organization's building by replacing its nearly fifty windows	
<b>Congregational Church of Amherst</b>	<b>\$9,000</b>
Amherst, NH For exterior repairs and energy-saving improvements to the Community Building	
<b>New Hampshire Community Loan Fund</b>	<b>\$10,000</b>
Concord, NH To support a Manchester demonstration of the Steady Work Fund, a staff retention strategy, in a home care market facing a growing direct care workforce shortage	
<b>New Hampshire Charitable Foundation</b>	<b>\$15,311</b>
Concord, NH For professional and administrative services to the Bean Foundation	
<b>New Hampshire Public Radio</b>	<b>\$10,000</b>
Concord, NH To support the creation of a part-time dedicated reporter for Manchester, NH	
<b>Souhegan Valley Transportation Work Group</b>	<b>\$10,000</b>
Milford, NH To help operate a six month pilot transportation service for residents of the region to Nashua, NH	
Public/Society Benefit Totals:	\$64,311
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<b>Bean Totals for 2008</b>	<b>\$ 608,901</b>

## 2008 Financial Summary

### ASSETS

Invested cash	\$ 756,067.91	
Investment (stocks, bonds, and notes at cost)	<u>10,948,594.78</u>	<u>\$ 11,704,662.69</u>
Market value as of 12/31/08		<u>\$ 9,427,058.21</u>

### LIABILITIES AND FUND BALANCE

Current liabilities		
Unpaid Grants		\$ 0.00
Allowance loss on Promissory Note DTD 09/02/88 New Hampshire Community Loan Fund		75,000.00
Principal Fund		
Balance as of 01/01/07	\$ 12,769,522.46	
Net Gain (loss) from sales	(679,827.75)	
Miscellaneous receipts	55,256.88	
Grants paid and grants approved*	(516,401.00)	
Expenses	(100,659.50)	
Transfers to Income Fund	<u>(9,807.41)</u>	11,518,083.68
Income Fund		
Balance 01/01/07	\$ 24,849.19	
Interest and dividends	185,239.11	
Miscellaneous receipts	23,136.98	
Grants paid and grants approved*	(22,500.00)	
Expenses	(99,146.27)	
Transfers to Principal Fund	<u>0.00</u>	<u>111,579.01</u>
<b>TOTAL</b>		<b><u>\$11,704,662.69</u></b>

\*Includes Approved Grants through December, 2008

## Applications

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### *How to Apply*

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A complete application must include an Application Cover Sheet, proposal narrative and attached documents as described in the Grant Application Guidelines and Cover Sheet. The Bean Foundation Application Guidelines and Cover Sheet may be obtained at the website or by email or telephone request:

Kathleen D. Cook  
Grant Manager  
Norwin S. & Elizabeth N. Bean Foundation  
40 Stark Street  
Manchester, NH 03101  
603.493.7257  
KCook@BeanFoundation.org  
www.BeanFoundation.org

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### *When to Apply*

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The Bean Foundation Trustees meet three times per year to review grant applications. Applications must be received or postmarked on the following dates for consideration at the next Trustee meeting. If the deadline falls on a federal holiday or weekend, applications are due on the next business day.

<u>Application deadline</u>	<u>Trustee Meeting</u>
December 1	February
April 1	June
September 1	November

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### *The Bean Foundation Educational Enhancement Fund (mini-grants)*

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The Bean Foundation offers grants to teachers and staff in Manchester and Amherst public schools for creative projects that build upon classroom curricula or provide new opportunities through co-curricular activities. Education Enhancement grant applications may be submitted at any time during the year, but projects must be completed during the school year. Applicants will receive a response within three weeks of submitting the application. Information and application forms for the Bean Foundation Education Enhancement Fund may be obtained at the address and website listed previously.

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[www.BeanFoundation.org](http://www.BeanFoundation.org)